



City of Poteet Master Fee Schedule Exhibit "A" Approved October 6th, 2020



Services	Amount	Frequency	Ord # if applicable	Notes***
UTILITY DEPT.				
Civic Pay Service Fee	\$1.00			
Utility Bill Replacement Card	\$1.00			
Water Deposits	\$250.00	Each	07032018-01	
Temporary Water Service**	\$75.00	Each	07032018-01	2 weeks or less Non-refundable
** Plus actual water usage			07032018-01	
Intentional Damage or Tampering with City Property	\$250.00	Each Day	07032018-01	
Unauthorized use of Fire Hydrants or water service connections	\$250.00	Each Day	07032018-01	
Wasting water	\$200.00	Each Day	07032018-01	
Resale of service	\$350.00	Each Day	07032018-01	
Unauthorized connection to water mains or services	\$1,500.00	Each Day	07032018-01	
Failure to comply with cross-connection control measures required by this Ordinance	\$500.00	Each Day	07032018-01	
Relocated water meter	\$200.00	Per meter		Requestor is required to reconnect their service City personnel will not reconnect service
Backflow Inspections	\$100.00	Each		
Customer Service Inspection (CSI)	\$50.00	Each		
Water Taps				
Splice Taps (Good Water PSI)	\$750.00	Each	07032018-01	
5/8" Meter	\$1,500.00	Each	07032018-01	

1" Meter	\$1,750.00	Each	07032018-01	
1 1/2" Meter	\$2,000.00	Each	07032018-01	
2" Meter	\$2,250.00	Each	07032018-01	
3" Meter	\$2,500.00	Each	07032018-01	
4" Meter	\$2,750.00	Each	07032018-01	
5" Meter	\$3,000.00	Each	07032018-01	
6" Meter	\$3,250.00	Each	07032018-01	
7" Meter	\$3,500.00	Each	07032018-01	
8" Meter	\$3,750.00	Each	07032018-01	
Sewer Taps				
4" Tap - Residential Inside City Limits	\$850.00	Each	07032018-01	
4" Tap Residential Outside City Limits	\$950.00	Each	07032018-01	
4" Tap Commercial	\$1,150.00	Each	07032018-01	
New Water Meter	\$275.00	Each		Any new service (residential/commercial)
Penalties (Late Fees)	10%	Bill Amt	07032018-01	
Disconnection Fees	\$25.00	Each	07032018-01	
Transfer Fee	\$30.00	Each	07032018-01	
Tampering Fee	\$250.00	Each	07032018-01	
After Hours Reconnect	\$50.00	Each	07032018-01	
After Hours Service Call	\$50.00	Each	07032018-01	If problems is residents
Water Rates (See Attached Table)				Based on Meter Size
Sewer Rates (Based on Winter Avg)				
Residential	\$15.50	Base	07032018-01	
Volume Per 1000 Gal	\$3.60	Gal	07032018-01	
Commercial	\$18.00	Base	07032018-01	
Volume Per 1000 Gal	\$3.60	Gal	07032018-01	
Refuse Pick Up (See Attached Table)			07032018-01	Based on Size/ Year
Extra Can Refuse Pick Up	\$9.37	Month	07032018-01	CPI 4% increase every Janauary 1st
Capital Improvement Surcharges				
Residential	\$5.00	Month	07032018-01	
Commercial	\$10.00	Month	07032018-01	
Re-Read Meter (Customer Request)	\$10.00	Each	07032018-01	If Reading is correct
Meter Testing (Customer Request)	\$50.00	Each	07032018-01	If meter is accurate
Meter Installation Bulk Water Hook Up	\$500.00	Each	07032018-01	

Bulk Water Purchase per 1000 Gal	\$35.00	Gal	07032018-01
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POLICE DEPT.

Police Reports	\$6.00	Each	
Vehicle Impound	\$230.00	First 24 hrs	
Vehicle Impound each day after 24 hrs	\$20.00	Per Day	
4th Day Add (Certified Letter)	\$25.00	One time fee	

PARKS DEPT.

Park Rental Deposit	\$80.00		12012015-01
Park Rental w/ Kitchen	\$80.00		12012015-01
Park Rental w/o Kitchen	\$50.00		12012015-01

BUILDING DEPT.

Rental Inspections/Permits	\$75.00		08062019-01
Rental Re-Inspection	\$50.00		08062019-01

Building Permits

Tech Fee for all permits	\$15.00			Add Tech Fee to each permit
Variance Application (All other variances)	\$150.00			Approved by council
Variance Application (Signs)	\$100.00			Approved by council
Plan Review (Permit Fees)	55%		08062019-01	
Commercial (New/ Remodel)	\$2.00	SQ FT	08062019-01	
Residential (New)	\$1.75	SQ FT	08062019-01	
Residential (Remodel, Additions, Alterations)	\$1.25	SQ FT	08062019-01	No permit needed for painting
Demolition			08062019-01	
Residential	\$50.00	Each	08062019-01	All Demo Permits require Plan
Commercial	\$100.00	Each	08062019-01	Review and Utility Locates
Sheds/Carports				
Over 300 SQ FT - No Utilities	\$0.25	SQ FT	08062019-01	
Any Size with Utilities	\$0.35	SQ FT	08062019-01	
Arbor/Porches				
Without Utilities	\$0.50	SQ FT	08062019-01	
With Utilities	\$0.75	SQ FT	08062019-01	
Decks(Over 300 SQFT/30" Above Ground)	\$100.00	Each	08062019-01	

Miscellaneous

Meter Loops	\$50.00		
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Fencing (Over 7FT)	\$50.00	Each	08062019-01
Fencing Masonary	\$75.00	Each	08062019-01
Swimming Pools (Over 5000 Gal)	\$100.00	Each	08062019-01
Hot Tubs/Spa	\$50.00	Each	08062019-01
Roofing			
Residential	\$50.00	Each	08062019-01
Commercial	\$100.00	Each	08062019-01
Certificate of Occupancy			
New Business	\$125.00	Each	08062019-01
Existing Business	\$75.00	Each	08062019-01
Re-Inspection (C of O)	\$45.00	Each	08062019-01
Inspection/Re-Inspection 1st Time	\$50.00	Each	08062019-01
Re-Inspection after 1st Inspection	\$100.00	Each	08062019-01
outside of Permit	\$50.00	Each	08062019-01
Inspection After Hours	\$100.00	Each	08062019-01
Street Cut Deposit	\$500.00	Each	08062019-01
Street Cut	\$150.00	Each	08062019-01
Curb Cut Deposit	\$500.00	Each	08062019-01
Curb Cut	\$50.00	Each	08062019-01
Signs (Permanent)			
1-50 SQ FT	\$100.00	Each	08062019-01
51-100 SQ FT	\$150.00	Each	08062019-01
101-200 SQ FT	\$250.00	Each	08062019-01
201-300 SQ FT	\$350.00	Each	08062019-01
300-Over SQ FT	\$1.25	SQ FT	08062019-01
Signs (Temporary- 30 Days Max)			
Banner Signs	\$50.00	Each	08062019-01
Political Signs	N/C		08062019-01
Real Estate Signs	\$5.00	Each	08062019-01
Sign Extensions	75%	Permit Costs	08062019-01
Work without Permit			
1st Offense	2X Permit	Permit Costs	08062019-01
2nd Offense	3X Permit	Permit Costs	08062019-01
Technology Fee			

Alarm Permit/Registration	\$10.00	Each	08062019-01
All Other Permits	\$15.00	Each	08062019-01

FOOD ESTABLISHMENTS

Licensing Yearly Fee	\$50.00	Annual	03232020-03
Health Inspection Fee	\$150.00	Each	03232020-03 updated
Fire Inspection	\$150.00	Each	03232020-03 updated
Food Re-Inspection	\$50.00	Each	03232020-03
Temporary Event Inspection	\$100.00		

LICENSES

Occupational/Business	\$125.00	Annual	04072014-01
Liquor License (1/2 Costs of State Permit)	\$75.00	Annual	04072014-01
Pet Registration			
Spay/Neutered	\$5.00	Annual	09052017-02 Rabies Required
Non Spay/Neutered	\$15.00	Annual	09052017-02 Rabies Required
Contractor Registration			
Mechanical (HVAC) Contractor	\$50.00	Annual	08062019-01
Electrical Contractor	\$50.00		08062019-01
General Contractor	\$50.00	Annual	
Plumbing Contractor	\$50.00		08062019-01
Peddlers Permit	\$30.00	Month	368
Peddlers Permit (each agent or employee)	\$10.00	Month	368
Alarm Permits/Registration			
Residential	\$25.00		06042019-04 Add Tech Fee
Commercial	\$100.00		06042019-04 Add Tech Fee
Tech Fee	\$10.00		

MUNICIPAL COURT

Omnibase	\$10.00		
Warrant Fee	\$50.00		
Scofflaw	\$20.00		
Court Security Fee	\$4.90		
Court Technology Fee	\$4.00		
Collection Fee	30%	final amount	percentage of final amount

Library

Black & White Copy	\$0.20	Per Page
Colored Copy	\$1.00	Per Page
Scanned Page	\$1.00	Per Page
Fax in & out	\$1.00	Per Page
Email in & out	\$1.00	Per Page
Lost Library Card	\$2.00	
Book Late Fee	\$0.10	Each day
Video/DVD Late Fee	\$0.50	Each day
Community Room Rental	\$75.00	Each day
Community Room Kitchen Rental	\$25.00	Each day
Community Room Deposit	\$50.00	One time

MISC SERVICES

Black & White Copies	\$0.20	Per Page	04072014-01	
Colored Copies	\$1.00	Per Page	04072014-01	
Fax	\$1.00	Each	04072014-01	
Notary	\$6.00	Each		Set by SOS
Notary: Additional Signature	\$1.00	Each		Set by SOS
Open Records				Set by AG Office
Standard Paper Copy	\$0.10	Per Page		Set by AG Office
OverSize Paper (11X17 Or Bigger)	\$0.50	Per Page		Set by AG Office
Specialty Paper (Mylars BluePrints, etc.)		Actual Cost		Set by AG Office
CD's	\$1.00	Each		Set by AG Office
Labor Charge	\$15.00	Per Hr		ONLY on copies 50 + Pages
Credit Card Fees				
Utility Transactions	3%	Bill Amt	07032018-01	
All Other Transactions	5%	Total Amt		
Return Check (NSF)	\$35.00	Each	07032018-01	

**SPECIAL EVENT PERMIT FEES
STRAWBERRY FESTIVAL PERMITS**

Non Property Owners: Deposit Required	\$100.00	Each		
10 X 10 Booth	\$400.00	Each	12052017-02	Plus Dep / Fire/ Heath Fees
10 X 15 Booth	\$500.00	Each	12052017-02	Plus Dep / Fire/ Heath Fees
10 X 20 Booth	\$600.00	Each	12052017-02	Plus Dep / Fire/ Heath Fees
Property Owners:				
10 X 10 Booth	\$150.00	Each	12052017-02	Plus Fire/Heath Fees
10 X 15 Booth	\$250.00	Each	12052017-02	Plus Fire/Heath Fees
10 X 20 Booth	\$350.00	Each	12052017-02	Plus Fire/Heath Fees
Non Profit: 501 C(3)				
10 X 10 Booth	\$175.00	Each	12052017-02	Plus Fire/Heath Fees
10 X15 Booth	\$275.00	Each	12052017-02	Plus Fire/Heath Fees
10 X 20 Booth	\$375.00	Each	12052017-02	Plus Fire/Heath Fees
Peddlers Permit (Roving Vendors)	\$200.00	Cart	12052017-02	
Each Employee on Cart	\$50.00	Each	12052017-02	
Parking Permit			12052017-02	
10 Or Less Vehicles	\$250.00	Each	12052017-02	
10 Or More Vehicles	\$500.00	Each	12052017-02	
Fire Inspection Fee (Required on ALL Booths) Health	\$150.00	Each	12052017-02	updated
Inspect (Required for ALL Food Booths)	\$150.00	Each	12052017-02	updated

Manufactured Home Bring In *No older than 10 years

Cement Runners: pre-pour and post-pour	\$50.00
Bring in	\$150.00
Electrical	\$50.00
Plumbing and Gas	\$50.00
Tech Fee	\$15.00