

Volume 2, Issue 2

The Strawberry Jam

January - April 2019

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We hope you are enjoying —
“The Strawberry Jam” —
 the City of Poteet’s official newsletter.
 Your input is always welcome.

Community Calendar

- Farmers Market - May 11**
- National Police Week May 13- May 19**
- Community BBQ @ Community Gardens on Ave. C - May 19**
- National Public Works Week - May 19-May 25**
- Seniors Farmers Market - June 7**
- Brush Pick up will be every 2nd & 4th week of each month. (Must request brush pick up work order through City Hall).**

A letter from the Mayor



Mayor Albert Trevino

Greetings,

On behalf of the City Council, we want to say Thank You for your continued support and efforts in making Poteet a better city to live. I would also like to commend the community for looking out for one another, and reporting any suspicious or possible crime in progress to our Police Department to take proper action.

2018 was such a busy year; and full of projects to beautify and update our lovely town. The Horton Lane drainage project, to help prevent flooding to the area and school, has been completed. The Poteet Canyon Park was another project that was completed this past year. Updates include; a new jungle gym, picnic area’s, and also a Volleyball court. Last but certainly not the least, our new and improved Library is up and running with new book shelves, reading area, and free wi-fi. The city is looking forward for 2019 and what it brings. The new O’Reilly’s Auto Parts store on Hwy 16 is presently under construction. Hopefully it will open soon.

I would like to close with giving thanks again to all of you for giving me the opportunity to serve as Mayor. The past two years have been an amazing journey. Hopefully, we can continue to grow and work together to mold Poteet to it’s full potential. As I will be running for Re-Election in the May ballot, I ask that all citizens be more involved with our community and try to attend City Council and Town Meetings, so any and all information can be received accurately.

And remember, “My office doors are always Open.”



Albert Estrada Trevino
 Mayor, City of Poteet

Elected Officials

- | | |
|---------------------------------------|--------------------------------------|
| Albert E. Trevino, Mayor | Nick Sanchez, Council Member |
| Estella Rocha, Council Member | Susanna Perez, Council Member |
| Denise Sanchez, Council Member | Rick Flores, Council Member |

City Administrator's Corner

Hello Poteet,

I hope all of you are doing well. Elections are around the corner and we will definitely have two new council members and possibly a new Mayor or will continue with the current Mayor. I want to take this opportunity to thank Councilwoman Estella Rocha and Councilwoman Susanna Perez for their hard work and dedication to City staff and the community. I commend each of these ladies for stepping up to the plate and representing our town. These ladies got involved in community events and asked questions when they needed. They were not quick to judge but instead contacted myself to ask questions and to get the real and correct information. These two ladies demonstrated how City Council members should conduct themselves and perform their duties. With that being said, I want to take the time and explain a little about our city government.

The City of Poteet is a type “A” General Law City. The governing body of a city operating as a Type A law city is technically known as the board of alderman, although many cities refer to it as the “City Council.” It varies in size depending on whether the city has been divided into wards. If the city has been divided into wards, the council consists of a Mayor and Two councilmembers from each ward—whatever the number. If the City has not been divided into wards, the governing body always consists of a Mayor and Five councilmembers. There seems to be some confusion among city residents and business owners.

In a general law city, a Mayor's duties and authority come first from the Local Government Code and other state law and then may be expanded by the city council. See TEX. LOC. GOV'T CODE §§ 22.037; 22.042; and 23.027. The city council in a smaller city may give the mayor the responsibility of supervising the city's employees, procuring supplies, ensuring that the streets are cleaned and repaired, and overseeing the multitude of other items that need attention each day. Department heads report directly to the mayor, who meets with them from time to time to check on their problems. Most of the mayors who assume these extensive responsibilities usually do so in addition to their regular jobs.

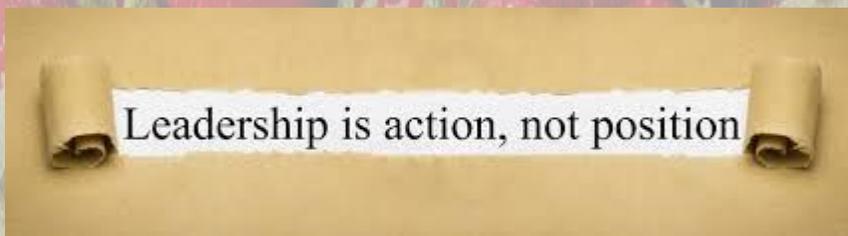
However, many city councils have found it advantageous to delegate administrative powers and responsibilities to a single appointive officer or employee. In some cases, this official is the City Manager or City Administrator, whose position has been established by ordinance. The City of Poteet has a City Administrator to handle all administrative actions by the council, and any questions the council may have concerning the enforcement of ordinances or performance of city programs are directed to the City Administrator. (2017, Handbook for Mayors and City Councilmembers)

The City Administrator administers the affairs of the city effectively and in accordance with the policies of City Council, city ordinances and applicable state and federal laws and regulations. The City Administrator plans, directs and provides supervision to all departments and offices of the city. The City Administrator is the Chief Financial Officer of the City and works with the Director of Finance to direct all accounting, financing, budgeting, treasury, investment and payroll functions.

The Mayor is an elected position and receives no compensation for the performance of position's duties. The Mayor is not required to or mandated to be at City Hall every day during business hours. The City Administrator is in constant communication with the Mayor and keeps the Mayor informed of all City business and concerns.

I hope this sheds a little bit of light on the type of government the City of Poteet is and the responsibility of the City Administrator. My staff and I are devoted to serve the residents and business owners of this community and strive to provide the best services as possible.

Eric A. Jiminez
City Administrator



Eric A. Jiminez



POTEET PUBLIC WORKS



Bobby Buentello

Public Works Director



The Public Works Department is happy with the completion of the Horton Lane project road repair. Precinct 1 Commissioner Mark Gillespie and his crew did an outstanding job. Public Works and the citizens of Poteet thank you for your hard work. Public Works collection project at the lift station is approximately 95% complete. We are getting closer to taking off on the USDA water line improvement project that should go out for bids in early fall and construction will start early winter. This project will take place throughout the different areas of the city, it will replace a lot of our old infrastructure and reduce a lot of the old issues of the distribution system. Public Works encourages our citizens to report potholes, water leaks, and any other public works issues online or by phone during or after hours at the city hall 830-742-3574.



PUBLIC WORKS

Building Engineering Maintenance

Code Enforcement

How to Avoid Code Enforcement and Be a Good Neighbor

Vehicles of any kind, whether they are Recreational Vehicles or your own personal vehicle that you are trying to sell, are not permitted to be disabled, immobile for 30 days, expired registration, or uncovered.

Keep housing safe, sanitary, in good repair and maintain yard from pet damage.

Make sure that address numbers are the correct address and a minimum of 3" in height and contrast with the color of the building. If you don't know your 911 address call or come by City hall to obtain your correct 911 address. We are working to update the 911 system maps, so that first responders can find you in an emergency.

Check to insure garbage is properly disposed of.

Mow the lawn so that grass is twelve inches or less in height.

Inspect your property to ensure that debris, such as plastic containers, used tires, building materials, non-operational vehicles (that may leak fluids on the ground), and other materials that could collect stagnant water (breed mosquitos) are not present.

Repair rotted wood, broken or missing boards and siding.

How does Code Enforcement Work?

A citizen can report a complaint two ways; by calling the Police Department any staff member can take the information regarding the location and nature of the violation and complete the online form for you, or by visiting our website: <https://www.poteettx.org/FormCenter/Contact-Forms-2/Code-Enforcement-Form-40>

Officers will conduct an inspection of the property complained on as soon as possible. If it is determined that a violation exists, the inspector may issue a notice of violation, then if needed, take appropriate action to achieve compliance.

Are there things that Code Enforcement can't control?

Yes. Code Enforcement cannot resolve matters such as, property line disputes, tree branches or limbs hanging onto your property, subdivision covenants and deed restrictions. These issues are best handled by an attorney, as they tend to be civil matters.

Other items, such as mailboxes, street signs, and roadway clear vision areas that are obscured by brush or other such items, are handled through TXDOT if the issue is on the State highway or Farm to Market roads. (Example: Hwy 16, FM 476) City right of ways City Public Works Department.

Complaints or concerns regarding parking in the street, noise, including dogs, should be referred to dispatch at 830-769-3434, in order to have the appropriate agency's officer to address the complaint or concern.



Code Enforcement

What to do if you receive a notice of Violation

Call the Code Enforcement Division who sent you the letter, **DO NOT WAIT UNTIL THE LAST MINUTE**, to find out how to correct the problem.

You can ask for additional time provided you are making progress on the violations. **Some problems are serious and correction must not be delayed. Remember to get proper permits that may be required for some repairs.**

If you are unwilling* to take prompt action to correct the problems, there are consequences that you may face, to include fees and fines.

*If you are physically unable to correct the violation you can request assistance from Shalom Ministries. The Shalom Ministry application can be picked up at the Police Department.

If you believe that there is a violation in your neighborhood or near your business that you have not been able to resolve by discussing it with the responsible person, call us at (830) 742-8123. When you call in in your complaint, you will be asked, if you have contacted the responsible party about the issue. Most people want to be good neighbors and are cooperative once the issue is brought to their attention.

What is the International Building Code?

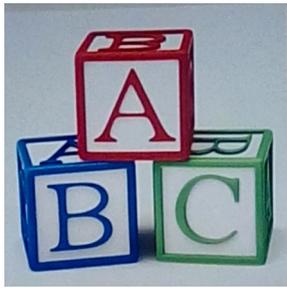
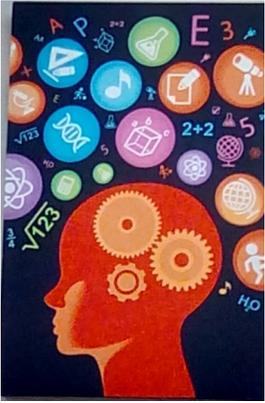
The International Building Code is an internationally recognized and used document, designed to provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the use and occupancy, location and maintenance of all residential buildings and structures within the jurisdiction of the city.

Trees, Tree Branches and Tree Limbs

Typically, trees, tree branches and tree limbs really are more of a neighbor issue than a code enforcement issue. The best advice we can give is to speak with your neighbor about the issue. Otherwise, you should consult an attorney, as this is a private matter.



Department Reports



Lisa Burbridge
Library Director



Library Clerk
Andrea Faz

Poteet Public Library

Hello there friends! We are gearing up for summer here at the Library. Our Story Hour every Thursday from 10 - 11 continues to be a success for our little ones that aren't in school. The Friends of the Library will be having their delicious Hamburger Sale from 10 - 2 on Friday, May 24th, 2019.

Brown Hearing will be here on May 31st from 10 - 4. All are welcome but it is highly recommended that an appointment be made. Please call 1 -888-433-4167.

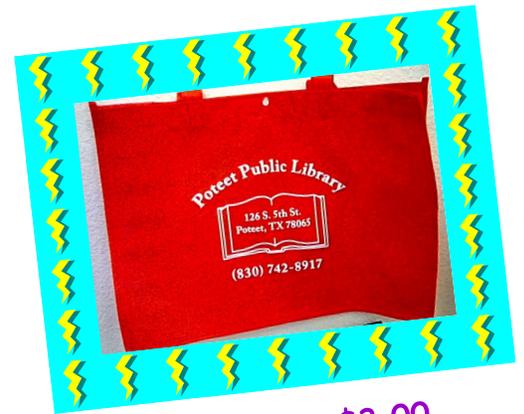
Our Summer Reading Program, "A Universe of Stories" will be every Tuesday at 2:00 p.m. beginning June 4th through August 6, 2019. All are welcome to participate, but you MUST register at the library in order to qualify for a certificate and prizes.

Back by popular demand, Storyteller, Bernadette Nason will be here Tuesday, July 9th at 2:00 p.m. to share a Universe of Stories.

Poteet Library would like to thank the Friends of the Library, Poteet Chamber of Commerce, Poteet Rotary Club, and Mrs. Mary Bell for their recent donations of Acoustic Panels for the library. We are still in need of a few more panels. To donate please contact Poteet Library at 830-742-8917.



The outside Library Drop Box got a new face lift thanks to Virginia (Ginger) Olivares and her family. They did a Fantastic job. THANK YOU!



Book Bags \$3.00

The Summer Programs at the library will begin at 2:00 p.m. and include:

Movie Monday - with free popcorn and a drink.

Tuesday - Summer Reading Program.

Wednesday - Board Games.

Thursday - Lil Aggies Story Hour at 10:00

Beginning June 3, 2019 Summer Library Hours will be from 9:00-6:00 until September 27, 2019.

Department Reports



Police Chief

Bruce Hickman

Greetings Strawberry Pickers,

We are happy to share that we have had a great Strawberry Festival Weekend. We had a great time hanging out with our regular annual visitors, as well as new comers. We would like to extend a word of thanks to all the Atascosa County Sheriff's Department for assisting us with blocking off the parade route, as well as the Participants, Officials and Volunteers who worked tirelessly to make the Strawberry Festival Parade run smoothly, and also to our MC Donovan Garcia for keeping it fun. Atascosa Pct. #3 and TX DPS Troopers assisted with traffic control throughout the weekend to help deter unsafe drivers. Thank you all.



The Reading with Heroes event held at the Poteet Elementary school has been a fun and enjoyable experience. We are happy to be invited each year. This program is a great opportunity to not just be a positive male influence, but to have a positive interaction in the lives of our children.

On April 18th Shalom Ministries hosted a Special Town Hall Meeting @ the Poteet Grange Hall to meet the Candidates. We had a great turnout of candidates running for City seats and School board seats attending. Town Hall meetings are held the first Monday of the month at 7:00 PM. Locations are posted on the Poteet PD and What's up Poteet FB pages.

Town hall meetings are an informal arena where citizens can **"respectfully"**, voice their opinions on issues that affect **"The community at large"**. Everybody is welcome, but people invested in the issue are usually the ones who express their concerns and vocalize objections. The primary purpose of these meetings is to get feedback, whether positive or negative, from concerned citizens. However, the benefits extend beyond mere feedback. Town hall meetings also foster diverse opinions, authentic communication, mutual understanding, and transparency between the city and the community at large.

Town Hall Meeting Rules

1. Have no side conversations.
2. One person talks; all others listen.
3. Raise your hand to signify that you would like to ask a question or voice a suggestion or an opinion
4. Keep attitudes and language respectful; or the host will direct you to leave.
5. Please silence cell phones; if you must answer a call please exit the building.

Please visit www.poteettx.org/2170/Ordinances to review ordinances that you have questions or concerns with. If you cannot find an answer and visiting with us during regular business hours is not convenient, please print and bring a copy of the ordinance with you, so that we can assist you during a meeting.

We added a new feature to the City web page. You can now submit a vacation request on line. Of course, you can still visit or call us to request a Vacation Watch/ Security Check.

Until next time, be safe and enjoy spring time in South Texas.

Chief Hickman

Department Reports



Fire and Life Safety
Inspector
Bill Lay



Hello Poteet,

Well, the 2019 festival has come and gone and for the Fire and Life Safety side, the festival went great. Vendors that did not attend the mandatory vendors meeting held prior to the festival weekend needed to be educated on the fire and life safety regulations. After meeting with them individually, the vendors cooperated and went into compliance. Overall the weekend was amazing.

As spring comes to a close and the summer begins, many fellow Poteet citizens will begin summer projects. Please remember that before you start your summer projects come see us at the Police Department for your permits. Many of our wonderful citizens have been doing a great job coming by and getting informed of the necessary permits; so, let's keep up the great work.

O'Reilly's will be opening soon! Since the Monday after festival O'Reilly's has been working at a feverish pace to be open by the first of June 2019. Be expecting to see now hiring signs coming soon.

As I close, remember I am usually available Monday through Friday to speak with you, if you have any questions or concerns. I do make it a point to attend the town hall meetings to be available for questions or concerns.

Thank you and have a wonderful summer!

Sincerely,

Bill Lay

Animal Control



Howdy Poteet,

I first would like to introduce myself as the Animal Control Officer for this great town. I have taken the state test and awaiting my certification packet.

Remember, beware that rabies is present in this area. If you see any bats, foxes, coyotes, raccoons, or skunks dead or alive, stay away and call animal control immediately. If you see any animal acting strangely stay clear and call animal control. Rabies is transmitted through all body fluids. Between the hours of 8am to 5pm Monday through Friday excluding holiday's animal control can be reached by calling the police department at (830)742-8123. After hours call the Sheriff office at (830) 769-3434 to reach animal control.

I am working traps across the city to help facilitate the capture of stray animals. I ask for your help by not feeding any strays so they will be more willing to go into the traps. I am starting to leave traps open and set all the time to help with the capture of these animals. If you see an animal in the trap please stay away from the trap and call my office immediately during business hours or the sheriff's office if after hours. If you need a trap for your property, I can bring you trap. The fee is a deposit of \$60.00 with a \$10.00 a day fee.

Thank you for your understanding and assistance. If you need anything animal related from me please call or stop by my office at the Police department.

Have a wonderful summer!

Sincerely,

Bill Lay



What's new in Poteet?



**KITCHEN OPEN
KITCHEN NOW OPEN
TUESDAY TO SUNDAY
11.00 AM TO 11.00 PM**

TACOS	PLATES
Beef, Cheese \$2.00	Fish Plate \$6.99
Bean & Cheese \$1.29	Carnegusada \$7.99
Extra cheese \$0.50	Enchilada Plate specials \$7.99
	Fried Chicken Specials \$6.00
	Brisket Plate Specials \$7.99
BURGERS	FAMILY MEALS
Cheese w/ Jalapeno \$5.49	Cheese Burger s5 for \$20.00
Bacon Cheese Burger \$6.49	Chicken Burger s5 for \$20.00
Chicken Burger \$5.49	20pcs Boneless wings + Pizza \$20.00
Fish Sandwich \$5.49	40pcs Boneless wings BBQ or Buffalo \$20.00
	8pcs Fish + Fries \$20.00
WINGS & FRIES	
8pcs Bone or 10pcs Boneless wings with Fries and Ranch Dressing or Cheese Sauce \$7.99	
Carnegusada Fries \$4.99	
Cheese Fries \$4.99	

TO ORDER CALL: 830-742-3100

Quick N Easy Beverage Barn



WELCOME BIENVENIDOS

DON JUAN RESTAURANT

Drive Thru & Orders To Go

Homemade Tortillas

HOURS:
SUNDAY 7AM-3PM
MONDAY 8AM-3PM
TUESDAY CLOSED
WEDNESDAY 7AM-3PM
THURS SATURDAY 7AM-3PM

9300 HWY POTEET TX 78065
830-742-3210 830-742-8165
830-742-8871



Crisis Intervention Training



Heads N Heels now open 24hrs!



Construction of new O'Reillys

