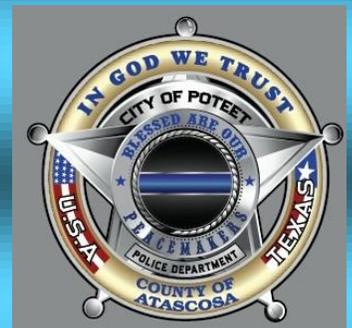


2018 Annual Report



Mayor Albert Trevino
City Administrator Eric Jiminez
Police Chief Bruce Hickman



I am pleased to present you with our 2018 Report. This report contains statistical and informational data about our department in an effort to keep our community informed about public safety. In 2018, we saw a 4.6% increase in reportable offences. Even though we have seen a slight increase in police services and presence; the community that we live in, and are proud of, remains relatively safe comparatively speaking.



The challenge of any growing city is to maintain excellent services, reduce crime, maintain staffing levels, predict future needs based on historical data and maintain community support coupled with mutual respect from those we serve. We have increased our dedication to community policing as can be seen in this report and will continue to work closely with our school district police to protect our children.

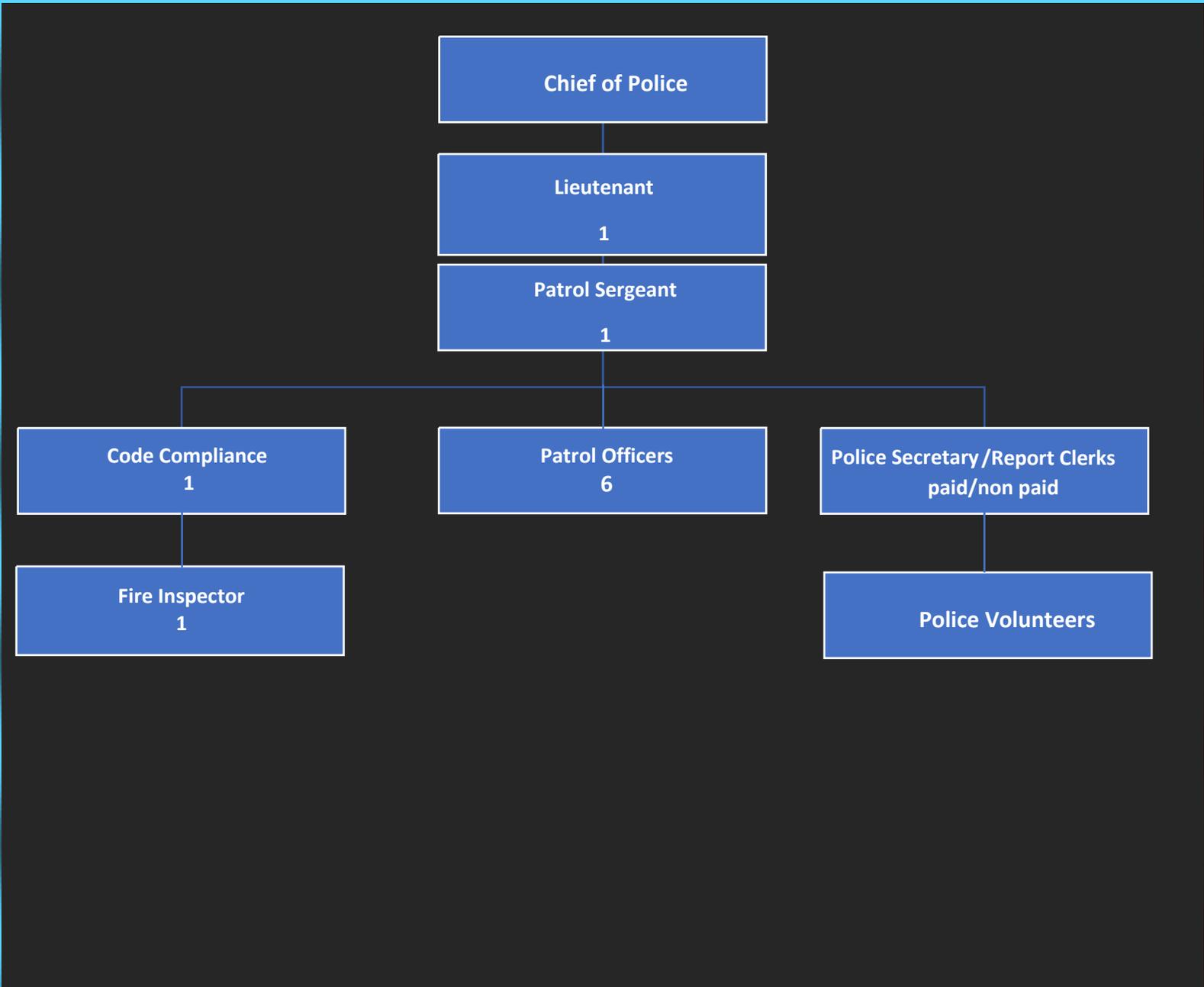
Our goal is to keep this community safe and protect our citizen's; this is the foundation of policing. We are especially mindful that every police department needs to develop ways to achieve a high level of trust and respect within their respective communities. We are fortunate to have volunteer organizations such as the Poteet Police Association and the Alliance of churches known as Shalom Ministries to help create events and opportunities to increase public trust. (Examples: Monthly town hall meetings, National Night Out, Fun in the Park, Trunk or Treat and Blue Santa programs).

I still find it is truly an honor and a blessing to lead this agency. We have a committed group of police officers, civilian employees and volunteers that strive to provide excellent service to those in our community.

In conclusion, we look forward to the challenges of a growing community and appreciate the continued support we are blessed with from the city staff, the mayor, the city manager, council, and our citizens.

Chief Bruce Hickman

Poteet Police Department Organizational Chart



Community Policing

Bernard in the Backseat/ Reading with Heroes Program

We were invited by the Poteet Elementary to join them with READING WITH HEROES PROGRAM and the Poteet Public Library to take part with an educational program focused on seat belt safety.



Fun in the Park

This year, the Poteet Police Association event, Fun in the Park, was another huge success.

Once again, the Poteet VFD and Poteet ISD PD supported and participated, along with city staff and members of our local churches. We had a great time playing on the water slides and dunking booths. We had a laugh with the "KISS THE PIG" fundraiser.



Trunk or Treat

In October, The Poteet Police Association organized a great time for the community providing a family friendly/ kid safe environment. We have had more people wanting to get involved to make the 2019 trunk or treat even bigger.



National Night Out



In November we enjoyed another great community event organized by the Poteet Police Association. We had a lot of involvement from our city staff and our community. The citizens of Poteet got to meet and interact with our Police officers, the Sergeant, the

Lieutenants, the Chief, The Poteet VFD Chief and Firefighters, Atascosa EMS, Poteet City Admin staff, the City Manager, Mayor and the Council Members working in their community.



Blue Santa

Blue Santa made several visits to Poteet in 2018. He visited several public places around the city and gave out gift cards, donated by the PPA, during traffic stops with the Chief. Four of our Shalom Ministry Pastors also joined the Chief and gave out gift cards during traffic stops. Over \$500.00 was distributed during these traffic stops. 220 children received gifts during the Blue Santa event at Canyon Park.

Events like these would not have been possible without the cooperation and support between Poteet Police Association, the Poteet Police Department, the City of Poteet, the community and the many volunteers.

Retired

Frank Leal



“Pancho”

Thank you for your 34 years of service

TCOLE TRAINING

We host and conducts a minimum of 8 hours of TCOLE training each month. Our training is open to all officers from all agencies. All the training we offer is free. We have trained instructors form other agencies, and some now offer free training.

Our Department Training Instructors and Firearms Instructors are:

Coordinator Martin Segura

Chief Bruce Hickman, Lt. Noe Rodriguez, Sgt. Wilson Butler

Ofc. William Permenter, Ofc. Chris Carter and Ofc. Frank Leal

Attending Agencies

Poteet ISD	Kennedy PD	McMullen Co. So
Pleasanton ISD	NEISD PD	Boerne PD
Atascosa Co. So.	Yoakum PD	TX DPS
Atascosa Co. Attorney Ofc.	Grey Forest PD	St. Mary's Univ. PD
Atascosa Co. Const. Pct. #2	Somerset ISD PD	Bandera City MO
Natalia PD	Encinal PD	China Grove PD
Alamo Collages PD	Southwest ISD PD	Kendall Co. So.
Maverick Co. Const. Pct. #3	Elmendorf PD	Balconies Heights PD
Bexar Co. Const. Pct. #1 & 4	Real Co. So.	Hill Country Village PD
Devine PD	SAPD	Somerset PD
Bexar Co. FMO //		

2018 POTEET POLICE DEPARTMENT TRAINING

MONTH	DEPT OFFICERS	OUTSIDE AGENCY	Hrs. of CLASSROOM TRAINING	TOTAL TRAINING HRS	Class Preparation Hrs.
JAN	7	18	8	200	12
FEB	4	3	8	56	12
MAR	6	6	12	12	12
APR	4	4	44	352	48
MAY	5	5	8	80	12
JUN	7	5	8	96	12
JUL	10	5	8	120	12
AUG	14	12	8	208	12
SEP	12	8	8	160	12
OCT	5	4	8	72	12
NOV	5	7	5	60	24
DEC	3	6	20	180	24
Totals	95	93	130	1596	196

These totals are used to complete a report for monies the Police Department receives from the State for training. (LEO's fund) The state like to know how many officers and how many hours of training is received for the money spent.

Firearms Proficiency Training



Currently and for the last 3 years, we have trained our officers with Department Instructors, saving a little money. We currently use a range located at the Freddy Harris Sand and Clay property, 10 miles North of Poteet.



The Harris Family has been very generous over the years allowing us the use of their range free of charge. But, the distance from our city and only having a single backstop, limited the amount and type of training we could offer officers and burdened our department budget with overtime and fuel cost for follow up trips.

The Future

We started construction of our own Department Shooting Range. Our range will be located on city property on the South end of the property adjacent to the Waste Water Plant. This range, when completed, will have multiple backstops. This will allow a higher level of training for officers. This



Range will provide multi-directional shooting, cover and concealment training and shoot and no shoot scenarios. This range will also accommodate a rifle range for long gun training.



Benefits of having a department range in the city are; more and in-depth training opportunities, a reduction in overtime and reduced fuel cost.



Racial Profiling Report

Race or ethnicity

Black: 12 Asian/Pacific Islander: 2 White: 255
Hispanic/Latino: 936 Alaska Native/American Indian: 4

Was race or ethnicity known prior to stop?

Yes: 54 No: 1155

Reason for stop?

Violation of law: 34 Preexisting knowledge: 3
Moving traffic violation: 954 Vehicle traffic violation: 218

Street address or approximate location of the stop

City street: 751 State highway: 458

Was a search conducted?

Yes: 106 No: 1103

Reason for Search?

Consent: 13 Contraband: 5 Probable cause: 16
Inventory: 56 Incident to arrest: 16

Was Contraband discovered?

Yes: 19 No: 87

Result of the stop

Verbal warning: 0 Written warning: 548 Citation: 491
Written warning and arrest: 63 Citation and arrest: 53
Arrest: 54

Call Type Report

POTEET POLICE DEPARTMENT

From: 01/01/2018 AM
To: 12/31/2018 AM

Call Type Description	Number of Calls
Not selected	21
Alarm	108
ASSISTANCE	821
BURGLARY	31
CHILD ABUSE	4
CIVIL MATTER	127
CREDIT CARD ABUSE	3
CRIME PREVENTION	2
CRIMINAL MISCHIEF	39
CRIMINAL TRESPASS	62
CRUELTY TO ANIMALS	3
DEADLY CONDUCT	2
DEATH INVESTIGATION	3
DEBIT CARD ABUSE	1
DELIVER MESSAGE	2
DISORDERLY CONDUCT	7
DISTURBANCE	298
EMERGENCY NOTIFICATION	2
ESCAPE	2
ESTRAY	3
EVADE ARREST	1
FAMILY VIOLENCE	27
FIRE	6

Firearms Discharge	3
FOLLOW UP INVESTIGATION	39
FOUND PROPERTY	7
FRAUD	3
HARASSMENT	19
HAZARDOUS MATERIALS	1
HOSPICE DEATH	6
IDENTITY THEFT	2
ILL PERSON	12
ILLEGAL DUMPING	3
ILLEGALLY PARKED VEHICLE	1
INFORMATION	69
INJURED PERSON	3
INJURY TO A CHILD	1
INTOXICATED PERSON	10
INVESTIGATION	4
JUVENILE TRANSPORT	2
MAN WITH GUN	1
MISCELLANEOUS	38
MISSING PERSON	6
OTHER	103
PROWLER	1
PURSUIT	1
RECKLESS CONDUCT	4
RECKLESS DRIVING	81
RECOVERED STOLEN VEHICLE	3
RESISTING ARREST	1
RUNAWAY JUVENILE	1

SEXUAL ABUSE OF CHILD	1	
SHOTS FIRED	44	
STALLED VEHICLE	1	
STRANDED MOTORIST	1	
STREET BLOCKED	3	
SUICIDAL SUBJECT	4	
SUICIDE	1	
SUSPICIOUS CIRCUMSTANCE	153	
SUSPICIOUS CIRCUMSTANCES	144	
SUSPICIOUS PERSON	175	
TELEPHONE HARASSMENT	2	
TERRORISTIC THREATS	3	
THEFT	70	
THREATS	9	
UNAUTHORIZED USE OF M/VEH	2	
VIOLATION CITY ORDINANCE	7	
VIOLATION COURT ORDER	2	
WARRANT SERVICE	15	
WELFARE CONCERN	38	
		TOTAL NON-TRAFFIC CONTACTS 2,675
		Total traffic stops 1209
		<u>Total contacts</u> 3884

Complaints

In an effort to ensure accountability and transparency, we track and investigate all complaints. This includes the origin as it relates to an internal or external complaint. In 2018, we documented 14 notarized complaints against our officer's conduct (External) All external complaints are turned in to the City Administrator to be determined if the Officer Conduct Review Board is necessary. 1 of the 14 citizen complaints were referred to the OCRB. 1 of the 13 Remaining Complaints resulted in the resignation of an officer. The remaining 12 required the complainant to wait for their court date to argue their point or the complaint was found to have false allegations. We had 13 complaints that were discovered by the Sgt. or the Lieutenant (internal). These complaints were discovered while either randomly reviewing car or body camera recordings, or coping dash or body camera recordings for case folders by the Patrol Sgt. or LT. In any case, The Chief assigns the Lieutenant or Patrol Sergeant to conduct an internal investigation on the all complaints. This consist of reviewing any documents attached with a complaint and any videos related to the complaint. The City Administrator is notified of the findings from the investigations, after his review, the complainant is mailed a letter with the results of the investigation.

The Police Administration will exhaust all avenues to ensure our department maintains the level of professionalism our citizens and this community deserves. Of the 14 citizen complaints, 13 were unfounded. It is important to keep in perspective that our officers made 3884 contacts with the public. The 14 complaints account for only 0.3347% of all contacts our officers made.

(3884 as per data gathered from the Patrol Officers daily log) (does not include police administration, code compliance or fire and life safety contacts)

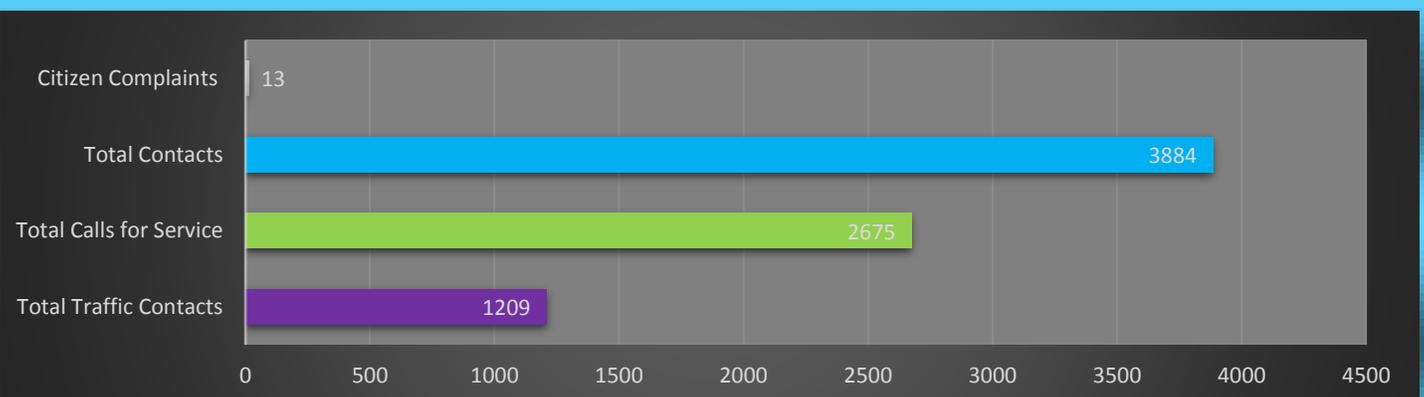
Definitions:

Sustained: The Allegation is supported by sufficient evidence.

Not Sustained: The available evidence was insufficient to either prove or disprove the allegation.

Exonerated: The Incident being complained did occur, but the Officers' actions were lawful or proper.

Unfounded: The Incident did not occur.



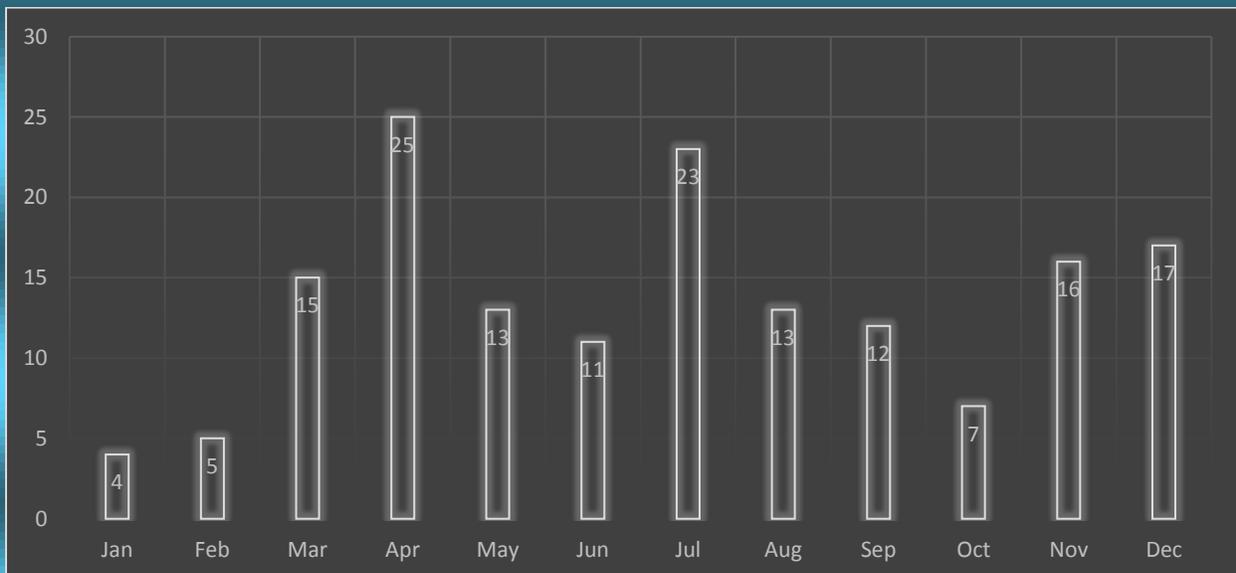
INDEX CRIMES BY AGENCY AND COUNTY FOR 12 MONTHS OF 2018

Agency	Population	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
ACSO	28,596									
Number of Offenses		3	3	8	63	124	288	63	552	11
Number of Clearances		2	0	3	19	7	20	17	68	
Percent Cleared		67.0	0	38.0	30.0	6.0	7.0	27.0	12.0	
Number of Arrests		1	0	4	12	9	21	12	59	
J PD	4,404	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
Number of Offenses		0	0	0	0	0	0	0	0	10
Number of Clearances		0	0	0	0	0	0	0	0	
Percent Cleared		0	0	0	0	0	0	0	0	
Number of Arrests		0	0	0	1	1	1	0	3	
LYTLE PD	2,967	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
Number of Offenses		0	1	0	1	2	50	11	65	9
Number of Clearances		0	0	0	0	0	11	2	13	
Percent Cleared		0	0	0	0	0	22.0	18.0	20.0	
Number of Arrests		0	0	0	1	0	13	2	16	
PL PD	10,563	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
Number of Offenses		0	9	1	20	70	315	21	436	12
Number of Clearances		0	3	0	8	8	75	7	101	
Percent Cleared		0	33.0	0	40.0	11.0	24.0	33.0	23.0	
Number of Arrests		0	0	0	12	4	110	10	136	
POTEET PD	3,476	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
Number of Offenses		0	1	0	10	25	65	9	110	12
Number of Clearances		0	1	0	9	0	8	1	19	
Percent Cleared		0	100.0	0	90.0	0	12.0	11.0	17.0	
Number of Arrests		0	0	0	3	0	1	0	4	
Atascosa County Totals	Population 50,006	Murder	Rape	Robbery	Assault	Burglary	Larceny	Auto Theft	Total	Months
Number of Offenses		3	14	9	94	221	718	104	1,163	
Number of Clearances		2	4	3	36	15	114	27	201	
Percent Cleared		67.0	29.0	34.0	39.0	7.0	16.0	26.0	18.0	
Number of Arrests		1	0	4	29	14	146	24	218	

	2016	2017
Murder	0	0
Rape	1	1
Robbery	1	1
Assault	67	43
Burglary	24	28
Larceny	107	71
Auto theft	9/ 4 recovered	13/ 8 recovered

Arrest Report Count

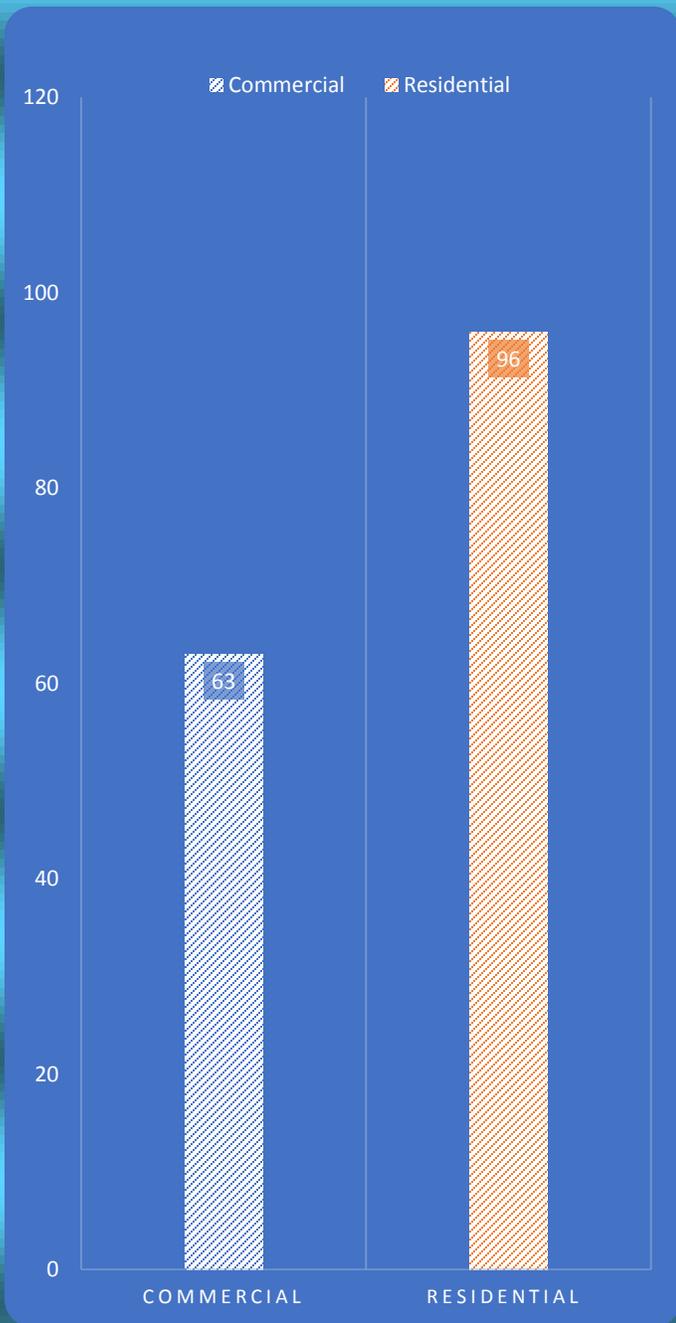
POTEET POLICE DEPARTMENT
 From: 01/01/2018 To: 12/31/2018



147 Total Arrest

Fire and Life Safety

Jan- Dec 2018



The following graphs shows the office of Fire and Life Safety inspections performed in 2018 for residential rentals and commercial Certificates of Occupancy.

Rentals

All Properties that have been identified as a residential rental property are added to the rental spreadsheet. Each residential rental requires an inspection. Some require a re-inspection, due to having failed the first inspection.

Some properties have changed tenants, within the 2018 calendar year resulting in a new inspection.

Some property owners have elected to no longer rent their property for various reasons, to include not being able to bring the structure up to code standards or allowing family members to live rent-free.

Certificates of Occupancy

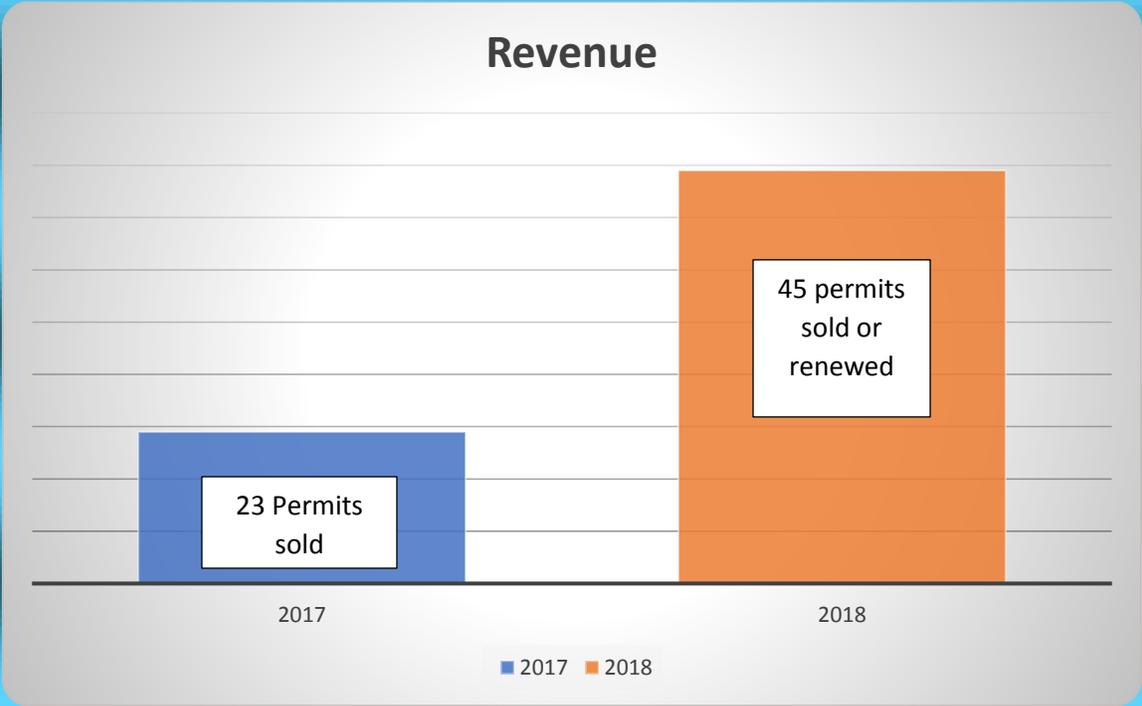
All businesses in the City of Poteet must obtain a Certificate of Occupancy. This requires an

inspection by the Fire and Life Safety Inspector. These inspections verify that the building is safe and that the proper fire prevention tools are installed and that the exits are clearly marked and unobstructed.

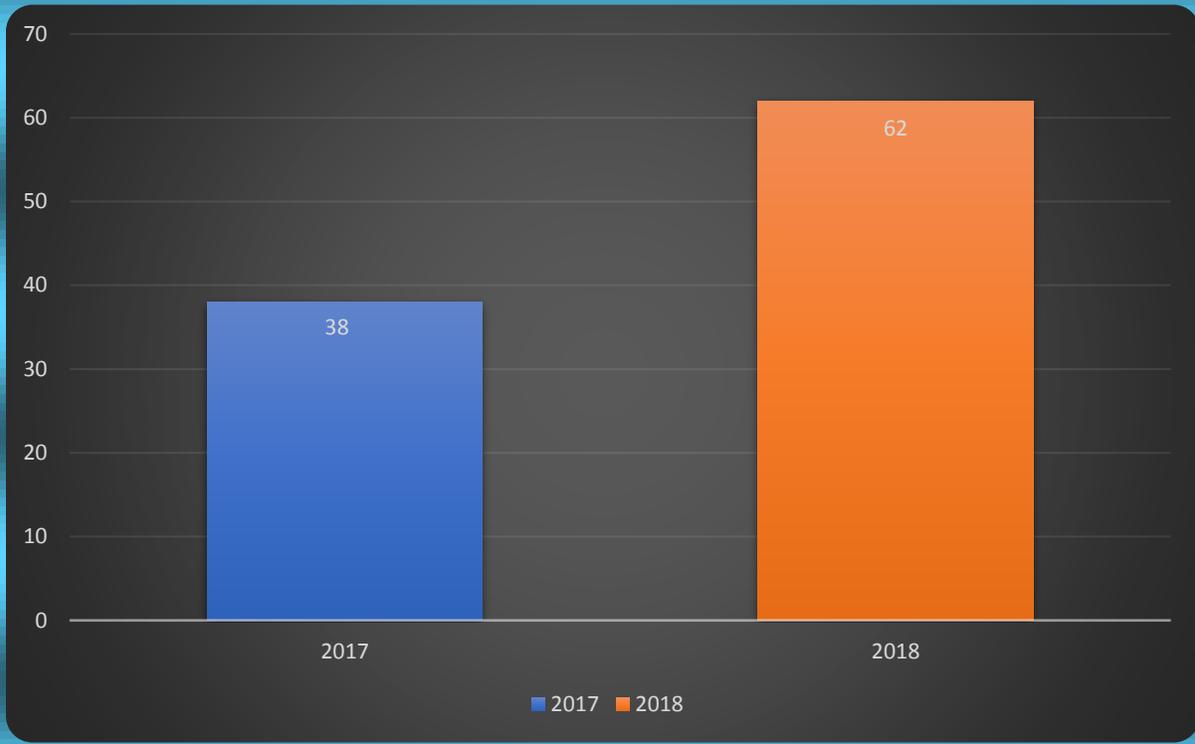
Building & Demolition



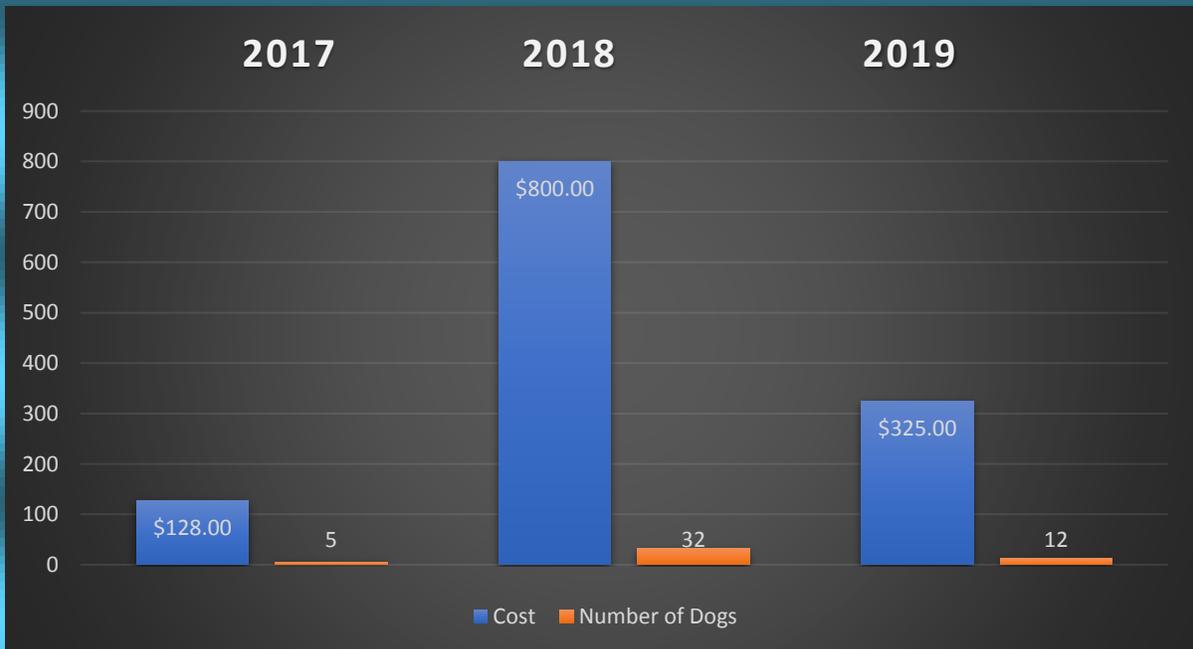
Alarm Permits



Pet License



Dogs Impounded



Looking at the big picture, 2018 was a good year for our city. We met and overcame many obstacles. We were able to carry out goals by working together with open minds, listening and respecting each other's ideas. Our attendance and participation with community events shows that we are more than our titles and that we are focused on making our city a better place. This is supported by the various ordinances passed by our city council. These ordinances that have been implemented, have increased the safety of our community. This is done when each time we inspect rent houses, verify that pets are properly vaccinated, impounding at "large dogs", verifying that contractors and tradesman are properly licensed and insured, inspecting work being done, and ensuring that our various businesses are keeping up with safety standards, by inspecting them annually.

I would like to invite and encourage you to attend our monthly Town Hall meetings. They are usually held the first Monday of the month and run for about an hour. Time and locations are posted on the City of Poteet, Poteet Police Department and What's Up Poteet Facebook pages.