

City of Poteet
Special Meeting of the City Council
491 Avenue H, City Hall
Tuesday, February 24, 2026
6:30 P.M.

Agenda

I. CALL TO ORDER Time: _____

- A. Determination of Quorum
- B. Pledge of Allegiance
- C. Invocation

II. CITIZEN COMMENTS (3 MINUTE LIMIT)

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, or slanderous remarks, or who becomes boisterous while addressing the council or attending a council meeting shall be removed from the building if so, directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion JC-0169). **(A speaker signed up may not cede time to another speaker to continue speaking Ordinance # 10172023-05.)**

III. STAFF REPORTS

- A. Finance
- B. Library
- C. Municipal Court
- D. Police Department
- E. Public Works
- F. Fire Department

IV. CITY ADMINISTRATOR REPORT

- A. 4th Annual City of Poteet Cowboy Breakfast – February 6th.
- B. Easter Egg Hunt Event – March 21st -11: 00 AM
- C. Jim Cullums Annual Strawberry Breakfast – March 28th
- D. Poteet Strawberry Festival April 10th – 12th.

- E. Bi-Annual Brush/Bulk Pick Up March 9th-13th
- F. TML Spring Conference March 4th-6th Sugarland TX
- G. Employee Award Presentation

V. APPROVAL OF MINUTES

- A. Approve Minutes of the January 20, 2026 – Regular Meeting

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

VI. PRESENTATIONS

- A. Discussion and possible action on accepting the 2024-2025 Annual Financial Report. *(Sara Hernandez, Armstrong, Vaughan & Assoc.)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- B. Presentation of Proclamation for Teen Dating Violence Awareness Month for February 2026. *(Andrea Rathmell, Safer Path)*

VII. OLD BUSINESS

- A. Discussion and possible action on Reservation Contract with the Nueces River Authority, New Water for South Texas Harbor Island Desalination Project. *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

Non-Discrimination Statement

“This institution is an equal Opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at program_intake@usda.gov .”
Revised January 2014

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Secretary at (830) 742 - 3574. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

B. Discussion and possible action on changing 431 Ave F to a Dual Use Zone. ***(Nick Vasquez, Council Pl. 1)***

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

C. Discussion and possible action on ratifying the Public Safety Grants, Resolution # 01202026-01R, for submission of a grant for “Active Attack Response Equipment Grant”. ***(City Administrator Melissa Popham)***

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

D. Discussion and possible action on ratifying the Public Safety Grants, Resolution # 01202026-02R, for submission of a grant for “Rifle Resistant Body Armor Grant” ***(Melissa Popham, City Administrator)***

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Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- E. Discussion and possible action on ratifying the Public Safety Grants, Resolution # 01202026-03R, for submission of a grant for “Justice Assistance Grant” *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- F. Discussion and possible action on ratifying the Public Safety Grants, Resolution # 01202026-04R, for submission of a grant for “Operation Lone Star Grant” *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

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- G. Discussion and possible action on ratifying the Public Safety Grants, Resolution # 01202026-05R, for submission of a grant for “Body Worn Camera Grant” *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- H. Discussion and possible action on approving an amendment to the Council Code of Ethics, approving Resolution # 02172026-01R, adding a complaint process for elected officials. *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

VIII. NEW BUSINESS

- A. Discussion and possible action on approving Ordinance #02172026-01, regulating “Game Rooms” inside the City of Poteet City limits. *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor

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			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

B. Discussion and possible action on approving Ordinance #02172026-02, regulating “Smoke Shops” inside the City of Potteet City Limits. *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

C. Discussion and possible action on approving Resolution # 02172026-02R, Project Safe Neighborhood Grant for License Plate Readers. *(Rex Newman, Chief of Police)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

D. Discussion and possible action on adopting Resolution # 02242026-01R, amending Grant CDV23-0445. *(Anna Martin Langford)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor

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			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- E. Discussion and possible on directing staff to draft an ordinance amending the City’s zoning and subdivision regulations to allow accessory dwelling unit (ADU’s), tiny homes, and additional residential structures on single-family lots. *(Denise Sanchez, Mayor)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- F. Discussion and possible action regarding a complaint filed against Mayor pursuant to the City Council Code of Ethics *(Nick Vasquez, Council Pl. 1)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

IX. COUNCIL COMMENTS

- A. Councilmember Nick Vasquez
- B. Councilmember Henry Dominguez
- C. Councilmember Jeremy Fernandez
- D. Councilmember Vanessa Saylor
- E. Mayor Pro Tem Crystal Bautista
- F. Mayor Denise Sanchez

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X. ADJOURNMENT

Time: _____

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Councilmember Jeremy Fernandez
			Councilmember Vanessa Saylor
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 3 business days proceeding the scheduled time of said meeting.



Abigayle Frautschi, City Secretary

Posted by Abigayle Frautschi, City Secretary, on the 18th day of February, 2026, at 4:20 P.M.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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